## ADMINISTRATOR CONTRACTS

The Board and each administrator shall enter into a written contract establishing rate of pay and other conditions of employment. An administrator's contract shall run from July 1 to June 30. An extension may be granted, not to exceed one additional year beyond the current contract term.

Modifications in a contract may be made as authorized by state law at the end of the first year of the contract.

The re-appointment of administrators shall be considered by the Board in November. The Board shall notify each administrator in writing at least four months prior to the termination of the contract of the Board's intent to renew or not to renew the contract. Failure to notify the administrator of the Board's intent shall automatically result in a one-year extension of the existing contract.

LEGAL REF.: Section 118.24 Wisconsin Statutes

CROSS REF.: 222.1, Administrator Fringe Benefits

222.11, Administrator Tax-Deferred Annuities

222.12, Administrator Travel Expenses 222.2, Administrator Leave Benefits

222.3, Administrator Development Opportunities

APPROVED: December 20, 1993

REVISED: September 23, 2002